



# GWC Grant Application Instructions 2024

**The deadline for submitting applications is 5 pm on August 31, 2024.  
Please leave enough time to correct any problems before this deadline!**

To complete the GWC grant application form, you will need Adobe Reader or Adobe Acrobat. You can download the latest free version of Adobe Reader at <https://get.adobe.com/reader>. (Tablet and smartphone versions can be downloaded from the Apple App Store or Google Play.)

Please download the *GWC Grant Application Form* and the *Verification Checklist* from our website (<https://www.greenwoodcf.org/greenwood-women-care/grant-application-process>). Save the application form on your computer (or tablet or cloud drive) with the file name *GWC Grant Application.pdf*.

Before beginning, please read through the entire form so that you will know what will be asked. That should help you focus your response.

Answer each question by clicking inside each text field and typing. To select check boxes, simply click on the check box. On the signature line, type your name as the signature.

Note that some of the text fields are dynamic, meaning that they automatically resize the font to accommodate the amount of text you enter, up to the specified limits.

You can place your cursor in each field or press *Tab* to move forward to the next field or press *Shift+Tab* to move backward to the previous field.

When you have answered all of the questions, save the form on your computer (or tablet or cloud drive). It should be a PDF file with the file name *GWC Grant Application.pdf*. Please do not print it out and scan it.

Go through the verification checklist to ensure that all requirements are fulfilled.

Attach all required documents as separate electronic files to an email and send to [gwc@greenwoodcf.org](mailto:gwc@greenwoodcf.org) by 5 pm on August 31, 2024.

If you have questions about this application or our granting process, please call or text Jan Puzar at 864-344-7842 or email Debbie Coesens at [adcoesens@gmail.com](mailto:adcoesens@gmail.com).